Job being interviewed for ……Engagement Team…………………………………………

Interviewer’s name …………………………………………………………………………

Candidate’s name………………………………………………………………………….

Give each candidate a score out of 10

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Candidate name** | 1 | 2 | 3 | 4 |
| **Score (1-10)** |  |  |  |  |
| Shared vision and values that aligns with SF and HFG |  |  |  |  |
| Evidence of church relationship building skills |  |  |  |  |
| Brings with them significant established relationships and knowledge of varied church networks |  |  |  |  |
| Evidence of volunteer management skills; including juggling a range of administrative tasks and emotional maturity to manage vol assessment and tricky situations |  |  |  |  |
| Strong interpersonal skills – can connect with people quickly and confidently |  |  |  |  |
| Displays an ability to speak publicly and clearly communicate vision |  |  |  |  |
| Evidence of ability to operate in a “sales” type role. Demonstrated ability of “galvanising” skills  |  |  |  |  |
| Experience of working as part of a team, demonstrating emotional intelligence, honesty, approachability |  |  |  |  |
|  |  |  |  |  |
| **Practicalities:** |  |  |  |  |
| Can meet hours requirements |  |  |  |  |
| Can drive and has access to vehicle |  |  |  |  |
| Willingness to work flexibly |  |  |  |  |
| Fulfils OR for a Christian |  |  |  |  |
|  |  |  |  |  |
| Final Score: |  |  |  |  |
| Preferred candidate (include reasons) |  |  |  |  |

Job being interviewed for …………Family Support Manager……………………………………

Interviewer’s name …………………………………………………………………………

Candidate’s name…………………………………………………………………………..

Give each candidate a score out of 10

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Candidate name** | 1. | 2. | 3. | 4. |
| **Score ( 1-10)** |  |  |  |  |
| Shared vision and values that aligns with SF and HFG |  |  |  |  |
| Relevant experience |  |  |  |  |
| Relevant qualification |  |  |  |  |
| Demonstrated ability of being able to recognise risk and vulnerability factors & appropriately assess risk  |  |  |  |  |
| Demonstrated ability to establish constructive and positive relationships with adults and YP |  |  |  |  |
| Demonstrated ability to manage full workload, fulfilling a range of administrative tasks alongside relational aspects of role |  |  |  |  |
| Experience of working with volunteers/volunteering |  |  |  |  |
| Demonstrated ability to be innovative, curious, creative and reflective when working with families |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Practicalities:** |  |  |  |  |
| Can meet hours requirements |  |  |  |  |
| Can drive and has access to vehicle |  |  |  |  |
| Willingness to work flexibly |  |  |  |  |
| Fulfils OR for a Christian |  |  |  |  |
|  |  |  |  |  |
| Final Score: |  |  |  |  |
| Preferred candidate (include reasons) |  |  |  |  |

Job being interviewed for …………Referrals Coordinator……………………………………

Interviewer’s name …………………………………………………………………………

Candidate’s name…………………………………………………………………………..

Give each candidate a score out of 10

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Candidate name** | 1. | 2. | 3. | 4. |
| **Score ( 1-10)** |  |  |  |  |
| Shared vision and values that aligns with SF and HFG |  |  |  |  |
| Relevant experience |  |  |  |  |
| Demonstrated verbal and listening skills |  |  |  |  |
| Demonstrated ability to work independently in a solution focused manner |  |  |  |  |
| Demonstrated ability to keep calm in stressful situations |  |  |  |  |
| Experience in Childrens and Families sector |  |  |  |  |
| IT literate and confident using database systems |  |  |  |  |
|  |  |  |  |  |
| Tie-break consideration |  |  |  |  |
| Knowledge of safeguarding and child protection |  |  |  |  |
| Demonstrated ability to assess risk and make risk based decisions |  |  |  |  |
|  |  |  |  |  |
| **Practicalities:** |  |  |  |  |
| Can meet hours requirements |  |  |  |  |
| Fulfils OR for a Christian |  |  |  |  |
|  |  |  |  |  |
| Final Score: |  |  |  |  |
| Preferred candidate (include reasons) |  |  |  |  |